

CITY OF FRONTENAC



MINUTES OF THE CITY OF FRONTENAC BOARD OF ALDERPERSONS NOVEMBER 14, 2023

The November 14, 2023 regular meeting of the Board of Alderpersons of the City of Frontenac was called to order at 6:15 p.m. with Kate Hatfield, presiding. The Alderpersons present were Pat Kilker, Meg Mannion, Jamie Griesedieck (on-line), Scott Mullis, Tom O'Brien, and Dan Millman.

Also, in attendance was City Administrator, Scott Schaefer; Administrative Clerk, Shari Cooper; City Attorney, Edward Sluys; Fire Chief, Floyd Blake; Assistant Fire Chief, Kevin Halloran; Police Chief, Mark Guttman; Public Works Director, Jeff Wappelhorst; Finance Officer, Lea Ann Bennett; and Building Commissioner, David Fairgrieve.

The Pledge of Allegiance was stated.

A. MOTION TO APPROVE AMENDED AGENDA

Mayor Hatfield asked for a motion to approve tonight's amended agenda.

MOTION: Alderperson Kilker made a motion and Alderperson Mullis made a second to approve the meeting agenda. All Alderpersons present voted "Aye". The vote was unanimous. **MOTION PASSED.**

B. PUBLIC FORUM (PRESENTATION OF REMARKS AND/OR PETITIONS)

No public comments were made.

C. MAYOR'S COMMENTS, REPORTS, APPOINTMENTS

Mayor Hatfield noted the following employee anniversaries:

Jim McClain, 49 years; James Griffin, 34 years; Tim Barnett, 22 years; and Floyd Blake, 14 years.

Mayor Hatfield presented James MaGuire with a proclamation relating to his volunteer participation in the Garden Club Trash Bash and Planting Day

Mayor Hatfield reviewed the calendar of meetings for the upcoming year.

Mayor Hatfield gave a brief description about the Missouri Most 529 account for Officer Newton's family explaining the donation process for his children's education. She then explained you can donate anonymously or through a financial advisor. She stated this will also be placed in the newsletter in January and also in our Friday E-news.

D. COMMENTS BY BOARD OF ALDERPERSON MEMBERS

No comments were made by the board members at this time.

E. REPORTS OF OFFICERS AND COMMITTEES AND APPROVED MINUTES

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|----|-------------------------------|--------------|
| 1. | Planning & Zoning Commission: | None |
| 2. | Ways & Means Committee: | October 2023 |
| 3. | Public Works Commission: | October 2023 |
| 4. | Building Permit Report: | October 2023 |

Mayor Hatfield stated the above reports will stand as submitted.

F. CITY STAFF'S REPORT

1. City Clerk

No report, as Ms. Ross is absent

2. Finance Officer

Ms. Bennett gave no report.

3. City Administrator Report

Mr. Schaefer stated the holiday party will be on December 22nd and would like to solidify the date with the members. We will follow up to confirm that date with everyone. Mr. Schaefer stated that on the strategic planning front there was a reference to the Garden Club, and the Garden Club has asked the staff to relay a request about funding of mulch for a few dozen recently planted trees along the highway. They have tasked the staff with getting a quote from the company that does our mulching service for our landscaping beds out front of City Hall and piggybacking off that agreement to have them do the service would cost \$2,646 to provide that service. The Board expressed their support for funding this effort with application of the mulch anticipated for next spring.

Chief Floyd Blake gave a brief summary of the year-to-date numbers from the Fire Department, plus a general update on on-going activities.

Chief Mark Guttman gave a brief summary of year-to-date statistics from the Police Department and gave an update of upcoming and current activities.

G. CONSENT AGENDA:

Mayor Hatfield requested that Resolution No 2023-546 be removed from the Consent Agenda and placed under New Business for expanded discussion.

1. Minutes October 17, 2023, regular meeting.
2. Warrant lists for October 1 – October 31, 2023
3. **Resolution No. 2023-545**: A resolution authorizing an agreement with The Lights and Siren Guys for purchase and installation of vehicle equipment for three new patrol vehicles

MOTION: Alderperson Mullis made a motion and Alderperson Kilker made a second to approve the consent agenda.

ROLL CALL VOTE: Alderperson Mullis, “Aye”; Alderperson Mannion, “Aye”; Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; and Alderperson Millman, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 6-0.**

I. UNFINISHED BUSINESS

There was no unfinished business.

J. NEW BUSINESS:

1. **Bill No. 2023-2074**: An ordinance amending Schedule III of the Frontenac Municipal Code to include one (1) additional stop sign at the intersection of Arthur Place and Princess Avenue.

Mayor Hatfield asked Mr. Schaefer for an explanation.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2023-2074.

MOTION: Alderperson Kilker made a motion and Alderperson Mullis made a second to the motion to approve a second reading of Bill No. 2023-2074. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Cooper for a second reading of Bill No. 2023-2074.

Bill No. 2023-2074: An ordinance amending Schedule III of the Frontenac Municipal Code to include one (1) additional stop sign at the intersection of Arthur Place and Princess Avenue.

Mayor Hatfield asked for a motion to approve Bill No. 2023-2074.

MOTION: Alderperson Mullis made a motion to approve Bill No. 2023-2074 and Alderperson Mannion made a second for approval.

Mayor Hatfield asked Ms. Cooper for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson Mannion, “Aye”; Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; and Alderperson Mullis, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

2. **Bill No. 2023-2075:** An ordinance repealing Section 600.150 and enacting a new Section 600.150 of the Code of Ordinances of City of Frontenac, Missouri, relating to the number of liquor licenses permitted.

Mayor Hatfield asked Mr. Schaefer for an explanation.

Mayor Hatfield asked for a motion for a second reading of Bill No. 2023-2075.

MOTION: Alderperson Millman made a motion and Alderperson Mannion made a second to the motion to approve a second reading of Bill No. 2023-2075. All alderpersons presented voted “Aye”. The vote was unanimous. **MOTION PASSED.**

Mayor Hatfield asked Ms. Cooper for a second reading of Bill No. 2023-2075.

Bill No. 2023-2075: An ordinance repealing Section 600.150 and enacting a new Section 600.150 of the Code of Ordinances of the City of Frontenac, Missouri, relating to the number of liquor licenses permitted.

Mayor Hatfield asked for a motion to approve Bill No. 2023-2075.

MOTION: Alderperson Mullis made a motion to approve Bill No. 2023-2075 and Alderperson Mannion made a second for approval.

Mayor Hatfield asked Ms. Cooper for a roll call of the Board of Alderpersons.

ROLL CALL VOTE: Alderperson Kilker, “Aye”; Alderperson Griesedieck, “Aye”; Alderperson O’Brien, “Aye”; Alderperson Millman, “Aye”; Alderperson Mullis, “Aye”; and Alderperson Mannion, “Aye”. All Alderpersons present voted “Aye.” The vote was unanimous. **MOTION PASSED by a vote of 5-0.**

3. **Resolution No. 2023-547:** A resolution authorizing an agreement with Keeley Construction for stormwater improvements near 11150 Conway and 2 Frontenac Place.

Mayor Hatfield asked Mr. Schaefer for an explanation. Mr. Schaefer advised that the Public Works Commission has recommended against approving this measure at the current time, citing excessive

bids which exceed our targeted budget. The plan moving forward is to rebid the project after construction bids for Countryside and Geyer Road are fully known.

Mayor Hatfield asked for a motion to table Resolution 2023-547.

MOTION: Alderperson Millman made a motion to table Resolution No. 2023-547 and Alderperson Kilker made a second. All alderpersons present voted “Aye”. The vote was unanimous. MOTION PASSED.

4. Resolution No. 2023 546: A resolution authorizing the Mayor, on behalf of the City of Frontenac, Missouri to provide a holiday employee retention incentive program to all permanent employees of the city

Mayor Hatfield requested that the Board table this measure and consider a different approach to incentivize longevity. Such an approach would involve paying employees a certain dollar amount for each year of service with the City. The Board expressed support for exploring this concept as an alternative to the holiday incentive pay pending a recommendation by Ways & Means.

MOTION: Alderperson Kilker made a motion to table Resolution No. 2023-546 and Alderperson Millman made a second. All alderpersons present voted “Aye”. The vote was unanimous. MOTION PASSED.

K. MEETING ADJOURNMENT

Mayor Hatfield adjourned the meeting at 7:07.